



Kake City School District

Seeks Qualified Applicants for Superintendent/Principal

Application and Timetable

The Kake City School Board is seeking a Superintendent/Principal for its 103 student school district on Kupreanof Island in Southeast Alaska. Candidates should have successful experience as a superintendent in a rural school with an understanding of the functions of a central office, be an instructional leader, and have knowledge of school finance and budgeting. A salary range between \$90,000 - \$103,000 will be offered the successful candidate. A modern furnished 3 bedroom home is available for rent at a subsidized rate.

Applications are due **March 11, 2019**, for a July 1, starting date.

The following items must accompany all applications:

- completed application (available online)
- confidential placement file including academic transcripts
- minimum of three confidential AASB reference forms (available online)
- current resume
- certificate copy

Applications are available online at <http://aasb.org/content/ss-forms>

Application Material should be sent to:
Association of Alaska School Boards
1111 W. 9th St., Juneau, Alaska 99801
Phone: (907) 463-1660
Email: khultengren@aasb.org

Candidates who do not possess an Alaska Type B Certificate with a superintendent endorsement should begin the process with the Alaska Department of Education and Early Development.

Please visit the Association's web site at <http://www.aasb.org> for more information about this search.

Kids Applying Knowledge Effectively

Qualifications of the Candidate

The School Board recognizes that selecting the superintendent is one of the most important decisions it will likely make and is seeking a candidate that can help the Board meet the District's established mission. The stated mission is:

The Kake City School District, in partnership with parents and the community, will provide an educational environment that prepares students to be successful, respectful, confident skilled learners and responsible contributing citizens within the local culture and universal society.

The Board is committed to a selection process that is fair and open to all qualified candidates. Priority will be given to candidates whose experience and background closely matches the following characteristics.



Professional Experience – Qualifications

- Hold, or be able to obtain, a Type B administrative certificate with a superintendent endorsement in the State of Alaska.
- Successful experience as a superintendent in a rural school.

Desired Background

- Successful experience in school finance and curriculum/instruction.
- Knowledge of school finance and budgeting.
- Ability to work with other agencies and the tribe and provide leadership for local community initiatives focused on youth.
- Willingness and ability to provide school and district level leadership as the only school/district administrator.

Personal Characteristics

- Outgoing, friendly and respectful.
- Strong desire to live and work in a rural community.
- Willingness to be involved in the community – highly visible.
- Collaborator, consensus building leadership style.
- Highly professional with a strong focus on kids.



Compensation

Salary: The Board is willing to offer a multi-year contract with a salary range of \$90,000 – 103,000 (DOE) for a 260-day contract. A comprehensive benefits package is provided that includes 30 vacation days, life insurance, comprehensive family medical insurance, and a modern furnished 3 bedroom home is available for rent at a subsidized rate.

Timetable

Application deadline: March 11, 2019
Selection of Finalists: March 26, 2019
Interviews in Kake: April 11-12, 2019
Employment begins: July 1, 2019

Board Identified Priorities for the New Superintendent

- Monitor the district budget and keep board apprised.
- Actively seek grants to supplant opportunities for students.
- Ensure proper maintenance of buildings and the safety of our campus.
- Improve communications across the district with staff, students, parents, community and the tribe.
- Ensure curriculum is relevant, rigorous, and culturally appropriate.

Community Profile

Community Profile

Location:

Kake is located on the northwest coast of Kupreanof Island along Keku Strait, 38 air miles northwest of Petersburg, and 90 air miles southeast of Juneau. Kake has a maritime climate characterized by cool summers and mild winters. Annual

precipitation is less than many other Southeast Alaska communities -- 54 inches of rain and 44 inches of snow. Average summer temperatures range from 44 to 62; winter temperatures average 26 to 43.

Kake is a Tlingit village with a fishing, tourism, guiding and subsistence lifestyle. Traditional customs are important to Kake people. The world's largest totem pole was commissioned by Kake and carved by Chilkats in 1967 for Alaska's centennial celebration. The 132-foot totem pole now stands on a bluff overlooking the town.

The City, School District, Southeast Alaska Regional Health Consortium (SEARHC) Kake Tribal Corp. and Sealaska Timber Corp. are the largest employers. Fishing and timber thinning and tourism contribute to the economy. The non-profit Gunnuk Creek Hatchery has assisted



in sustaining the salmon fishery. Salmon, halibut, shellfish, deer, moose, bear, waterfowl and berries are important food sources.

Kake can be reached by air and sea. There are scheduled float plane and air taxi flights from Petersburg, Juneau, Sitka, and Wrangell. Kake has a State-owned, lighted paved runway west of town and a seaplane base at the City dock. State ferry and barge services are also available. Other facilities include a small boat harbor, boat launch, deep water dock, and State ferry terminal. There are about 120 miles of logging roads in the Kake area, but no connections to other communities on Kupreanof Island.



Kake recently expanded its Medical Clinic which features resident mid-level medical care through nurse practitioner(s) and physician assistant(s), community behavioral health workers, substance abuse prevention workers and community wellness advocates. The clinic is managed by Southeast Alaska Regional Health Consortium (SEARHC) and is supervised by a physician who visits Kake for one week on a bi-monthly rotation. The clinic has recently added x-ray capacity to its program. Regular on-site visits are also scheduled by the SEARHC dental and optical teams. Outside referrals to hospitals are also arranged through the clinic.



See <http://www.dced.state.ak.us/dca/commdb/CIS.cfm> and/or http://www.commerce.state.ak.us/dca/commdb/CF_BLOCK.cfm for more information about Kake and other communities in the region.

School District Profile

Overview

The fiscally sound Kake City School District provides preK-12 education services to approximately 103 students in two buildings in the heart of the city. Kake is characterized as a friendly community that values its youth and has a history of quality education. The district offers a highly personalized program with small class sizes of 10 to 15 students per teacher. Students are described as intelligent and well-behaved. The Head Start and Birth



to Age Three Early Learning programs, operated by RurAL CAP, lease space from the district in the building that houses the school/community library. This provides for excellent transitions to kindergarten and special education services. The new Head Start classroom was recently remodeled in a collaborative effort through which the district

was recognized by the Alaska Head Start Association as the recipient of the 2006-2007 School District Collaboration of the Year award.

The Board is proud of its students and their accomplishments. A veteran staff that demonstrates a strong commitment to the success of all students leads the academic program. Many Kake students participate in extra-curricular activities and enjoy travel throughout Southeast Alaska. In support of the extra-curricular program, the board has successfully implemented a random drug screening program for athletes to help promote healthy living.



The superintendent/principal, supported by a business manager and a district secretary, serves as the district's only administrator.

Most Recent Audit

Capital Budget	\$313,127
Special Programs/Grants	\$891,800
Operating Budget	\$3,026,565

Revenue

Local	\$293,281
State	\$2,530,702
Federal	\$1,753,261

Fund Balance

Unreserved	\$229,686
Reserved	\$347,241

Number of Employees

Certified Staff	11
Classified Staff (Includes Temporary)	12
Site Administrators	.5
District Administrator	.5

Average Teacher Salary	\$61,895
Number of Students	103

School Sites:	1 (2 buildings)
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