

# Your APC's Accountability Timetable

Having an annual calendar can help a school board pay attention to their major responsibilities. Some of the other routine items a board deals with every year are listed under the calendar, be sure to plug them in where appropriate.

|                  |   |
|------------------|---|
| <b>January</b>   | Principal evaluation and goals  |
| <b>February</b>  | Budget report and discussion from admin   |
| <b>March</b>     | Budget development and adoption<br>Approves New Curriculum  |
| <b>April</b>     | Review policies<br>Strategic or Long Range Plan Report/Review   |
| <b>May</b>       | Review student handbook   |
| <b>June</b>      | Review crisis response plan   |
| <b>July</b>      |   |
| <b>August</b>    | Welcome staff and students  |
| <b>September</b> | Review student assessment data<br>Approves outside speakers and curriculum  |
| <b>October</b>   | Attend AASB Charter School Academy<br>Elect officers<br>New board member orientation<br>Midyear Review of Principal Goals |
| <b>November</b>  | Review Strategic Plan<br>Review Audit   |
| <b>December</b>  | Preparing for Principal evaluation and budget   |

Pick a month that works for you and keep to it for other necessary things such as:

|                   |                          |                        |
|-------------------|--------------------------|------------------------|
| Board Retreats    | Goal setting             | Self assessment        |
| Conferences       | Budgeting                | Lobbying               |
| School activities | Testing                  | School calendar        |
| Board meetings    | Works sessions           | Holidays               |
| In service dates  | Board committee meetings | School closures        |
| Community data    | School end/start dates   | Parent / Teacher conf. |
| Legislative dates | Elections                | Review by-laws         |