

Your Board's Accountability Timetable

Having an annual calendar can help a school board pay attention to their major responsibilities. Some of the other routine items a board deals with every year are listed under the calendar, be sure to plug them in where appropriate.

January	Pick a month to do a board self assessment AASB Legislative Fly-In and Leadership Training
February	Facilities needs planning Superintendent evaluation and goals Budget development
March	Budget development and adoption Teacher contracts AASB Legislative Fly-In and Spring Boardsmanship Academy Approves New Curriculum
April	Add /Update policies as recommended by AASB Strategic Plan Report/Review
May	Review student handbook
June	Review crisis response plan
July	Review district teacher evaluation plans
August	Welcome staff and students Midyear Review of Superintendent Goals Watch for Resolutions time line for AASB conf Consider who you might nominate for AASB board or board award
September	Review student assessment data Fall Boardsmanship Academy Approves outside speakers and curriculum
October	Elect officers New board member orientation Appoint person to Resolutions Committee
November	Review Strategic Plan Attend AASB Annual Conference Review Audit
December	Winter Boardsmanship Academy Budget Revision

Pick a month that works for you and keep to it for other necessary things such as:

- Contracts
- Board Retreats
- Goal Setting

- Self-assessment
- etc

SEE NEXT PAGE for other ideas of what to add

Board Calendar Items

(suggestions from Fall Academy 2012 participants)

- Conferences
- Budgeting
- Lobbying
- Activities
- Testing
- School Calendar
- Goal Setting
- Board Evaluation
- Retreats
- Superintendent Evaluation
- Job Fairs
- Contract/Negotiations
- Graduations
- Board Meetings
- Work Sessions
- Holidays
- In-Service Dates
- Board Committee Meetings
- AASB Events
- National Meetings
- School Closures
- Board Self Assessments
- Administrator Vacations
- Community Dates
- School Start/End Dates
- Activities scheduled at each site
- Conferences
- Teacher Education Days
- Parent/Teacher Conferences
- Yearly calendar
- Workshops
- Elections
- Budgets
- Legislative Dates