

**Association of Alaska School Boards
Board of Directors
REGULAR MEETING
July 23-24, 2016
Sand Point School
Juneau, Alaska**

Saturday July 23, 2016

Call to Order

The regular meeting of the AASB Board of Directors was called to order by President Tiffany Jackson at 8:30 am.

Roll Call

Tiffany Jackson	present	Peter Hoepfner	present
Michael Swain	present	Andi Story	present
Clarence Daniel	present	Ignatius Chayalkun	present
Cass Pook	present	Sarah Welton	present
Charlene Arneson	present	Dana Mock	present
Tammy Pound	present	Debby Edwardson	present
Angie Washington	present	Sue Hull	excused
Kathleen Plunkett	present		

Establish Quorum

A quorum was established.

Pledge of Allegiance

The Pledge of Allegiance was lead by President Jackson.

Moment of Silence

A moment of silence was observed by the Board of Directors.

Approval of Agenda

MOTION

Andi/Tammy moved/seconded to approve the agenda as presented.

Motion carried unanimously.

EXECUTIVE SESSION

MOTION

Tammy/Charlene moved/seconded to enter in to executive session for the purpose of the Executive Director evaluation.

Motion carried unanimously.

The Board of Directors of the Association of Alaska School Boards entered into Executive Session at 8:33 a.m.

The Board came out of executive session at 11:13 am. No action was

taken.

BOARD SELF-ASSESSMENT

Andi Story led the group in a discussion of the Board Self-Assessment survey, going through each question and sharing board comments.

She added her appreciation for each member completing it and sharing their voice on how they are working together and doing the work that they are tasked with.

Board discussion followed.

One item the board focused on was Board Liaison Network (BLN) outreach. Connecting with districts is important for a number of reasons --- introducing ourselves, listening to concerns, offering assistance, etc. --- but has been an ongoing difficulty. There was talk of keeping v. discontinuing BLNs and/or how to evolve it going forward. After considerable deliberations, it was referred on to the Membership Committee. The committee will bring suggestions to the Board meeting in November.

Another issue stemming from survey responses was an unintentional rural/urban division among members of the board. Discussion included respecting and listening to each members' perspectives, recognizing the value of the rural and urban communities that make up our association, and reaching out and interacting with Board members we may not know as well. There was agreement that the entire board is working to increase achievement for all of Alaska's students, and not just at the local, district level. There was comment on the importance of communicating this back to each member's local board as well.

Approval of Minutes

MOTION

Sarah/Charlene moved/seconded to approve the March 19, 2016 regular meeting minutes.

Motion carried unanimously.

RECOGNITION OF VISITORS

President Jackson and the board welcomed Denise Calugan (Caterer) and Michael (Superintendent) & Hilary (Special Education Director) Seifert.

BOD WORKSHOPS AND ATTENDANCE

The Board referenced the two documents (with tables/checklists) tallying attendance and use of free meeting passes.

CORRESPONDENCE

Tiffany Jackson made mention of the various notes and pieces of correspondence that AASB received, from JNMS recipient Thank You notes to school district and board letters and emails.

Brief board discussion followed.

RECESS: 12:00

RECONVENE: 12:42

REPORTS/DISCUSSION ITEMS

PRESIDENTS REPORT

President Jackson's written report was included in the board packet. She did want to highlight the following:

- They started a Governance Review for NSBA looking at a number of things such as how it's structured, dues, etc. Starting in 2017 they will be on a Jan 1 –Dec 31 fiscal year.
- There has been a 3% increase in dues for NSBA.
- Talked with Alaska representatives in Washington DC on Every Student Succeeds Act (ESSA.) Alaska is ahead of the game on this with the stakeholder committee (~ 50 people) meeting weekly since February with recommendations to DEED. Some states are still deciding whether to have a committee or not.

EXECUTIVE DIRECTOR'S REPORT

Norm Wooten, AASB Executive Director, referred to his written report included in the board packet. He went over and highlighted the following pieces:

- Appointed to NSBA Organization of State Associations Exec. Directors Liaison Committee. Advises NSBA on issues of importance to state associations. First meeting will be August.
- Confirmed by state Senate to serve on the Civics Education Task Force.
- Legislative update – It's an election year, and the look of the legislature may look a bit different next session. A number of reps. are vying for Senate seats, the Speaker of the House isn't running for that post, Senate President may change, retirements of senators and reps, others not running for reelection.

- The budget narrative and tables put together by Diana Miller. We are increasing revenue stream by doing more in-district workshops, strategic planning and, though we aren't excited about this aspect, superintendent searches this year.
- We are looking at creating efficiencies within the organization. We are on track to erase the draw from budget reserves that we had to take last year, by the end of this year.

Board discussion followed including a session for the board to brainstorm possible board efficiencies that could take place.

AK SCHOOL ACTIVITIES ASSOCIATION REPORT

Angie Washington referred to the ASAA minutes included in the board packet. She added the following:

- Transgender policy remains a hot topic. They continue to receive lots of emails, messaging and calls on the issue.
- Cross-country running has been broken down into smaller region meets around the state to make it more cost effective. ASAA has increased medal count for participants.
- ASAA is funded mostly through partnership and sponsorships. They are hoping to develop a variety of partners/sponsors, including year-round and not just event-by-event.

Board questions and discussion about ASAA followed, including district *emergency action plans* and defibrillators at school events.

BOARD DEVELOPMENT AND FIELD SERVICES REPORT

Timi Tullis, Director of Board Development and Field Services, referred to her written report in the packet. She included that:

- Ideas for youth entertainment at Annual Conference are welcomed
- She and Lon completed Charter-School training in Anchorage last year that was a hit. This year they will work with Mat-Su. They are also in talks with Ketchikan, Nome, and Juneau for future workshops. (a mini-conference for charter schools)
- Conference planning is going well. NW Arctic, Chugach, and Copper River districts are all presenting on what they're creatively doing in recent years.
- The first day of the Winter Academy will be an *Equity Day* -- all things built around equity.

- Schedule changes at conference. Shortening sectionals, starting June Nelson auction sooner (with snacks) and ending it at 7pm so boards can still go out with youth or board members for dinner.
- Peggy Cowan has taken over this year teaching superintendent classes at UAS and has invited Timi and Norm to teach a class on supt./board relationships and one on policy.
- We will host a BBQ with EED after a meeting with the new commissioner this coming week.

Board discussion followed.

ALASKA ICE REPORT

Lori Grassgreen, Director of Alaska ICE, referred to her written report. She went on to include:

- New ICE work around culturally responsive SEL is taking shape and they are working to increase partnerships. Currently 7 districts, 36 schools, minimum of 1,800 students.
- SCCS had higher participation this year. The quality school measure in ESSA may lead to increased focus on climate. Districts are tapping into the workshops that we provide that go along with the SCCS, to use their data to better schools.
- ICE is working as a great team (Mark and Konrad on the Youth Leadership Institute at Conference, Heather on SEL topics, Jenni on School Climate topics).
- First Alaskans asked us to write a proposal for AFN Youth and Elders Conference. Konrad is working on that. It will focus on school and SEL and how that aligns with cultural values.

Board discussion followed.

CDL REPORT

Bob Whicker, CDL Director, referred to his report included in the board packet. He highlighted the following:

- Marketing CDL through a postcard campaign resulted in three districts coming forward to request professional development services.
- Education briefings for new superintendents are more cohesive and inclusive and gives supts. a broader sense of all services that AASB offers --- Governance/Policy, ICE, CDL, etc. First briefing was done with Kashunamiut School District and there are two more scheduled with other districts before the school year begins.
- Personalized Learning is a priority of the State DEED and will be a focus of the Experienced Board Member Academy at the Annual

Conference. Research and information on personalized learning can be found in the written report.

Board discussion followed including talk about the direction of the new AASB logo design.

SUSTAINABILITY COMMITTEE REPORT

The AASB Sustainability Committee met via teleconference on June 14, 2016. Angie Washington referred to her report in the packet and added:

- We talked about fees for service and analyzed the cost of offering these services to districts. Lon Garrison gave an overview of staff work to determine if our fees are adequate.
- The committee wants to keep services and activities for membership interesting and relevant for new and existing board members at conferences and trainings.
- They discussed various ideas for continuing to develop trainings and workshops, increasing partnerships, including different offerings at conference, working on business efficiencies, and more.

RECESS: 2:11pm

RECONVENE: 2:23pm

ACTION ITEMS

A. EXECUTIVE DIRECTOR'S CONTRACT

MOTION

Pete/Mike moved/seconded to approve the executive director's contract and to extend it to a three-year contract through June 30, 2019.

DETAILS:

Norm Wooten was offered a three-year contract extension with no changes to salary or benefits, good through June 30, 2019. (\$120,000/annually for a 220-day/year contract)

A roll call vote was taken:

Tiffany Jackson (LAST)	Y	Peter Hoepfner	Y
Michael Swain	Y	Andi Story	Y
Debby Edwardson	Y	Ignatius Chayalkun	Y
Cass Pook	Y	Sarah Welton	Y
Dana Mock	Y	Charlene Arneson	Y

Clarence Daniel	Y	Tammy Pound	Y
Angie Washington	Y	Sue Hull	n/a
Kathleen Plunkett	Y		

Motion carried with a 14 to 0 vote.

B. POLICY REVISIONS (306, 4.401, 4.404, 504, 602)

Andi Story, Chair of the Board Policy Committee, shared the committee’s recommended changes to policies 306, 4.401, 4.404, 504 and 602.

Board discussion followed.

Policy 306

MOTION

Coming from committee, the recommendation is the adoption of Policy 306 Option #2, taking into account election dates, as submitted.

MOTION TO AMEND

Mike/Charlene moved/seconded to amend Policy 306 Option #2 to delete items 3 and 4.

Board discussion followed.

The motion to amend carried.

MOTION TO AMEND

Sarah/Charlene moved/seconded to add a new item #3 in the event of a vacant officer position.

Board discussion followed.

The motion to amend carried.

Back to the main motion, there was board discussion.

With no objection, the motion passed.

Policy 306 – newly revised

1. The Executive Committee shall consist of a President, a President-Elect, a Secretary-Treasurer and the Immediate Past President. Each officer shall serve a term of one (1) year or until the selection and qualification of his/her successor. No two offices shall be held by the same person.
2. Officers of the Association shall be elected by the Board of Directors and must be presently serving on the Board of Directors.
3. When a vacancy occurs in an officer position, the AASB President will establish a time

line and call for letters of intent. The Board will fill the vacant officer position from the letters received.

**Policy 4.401
MOTION**

Coming from committee, the recommendation is the adoption of Policy 4.401 as submitted.

With no objection, the motion passed.

Policy 4.401

Health Care Plan: group health care plan for full-time employees and their family members is available beginning at the time of employment, or during an "open enrollment" each year. A more detailed description of coverage is provided in a separate handout.

Family members as outlined in the group health care plan, include a lawful spouse, domestic partner, and child(ren) and stepchild(ren) younger than 26 are eligible even if they are:

- Married
- Not living with parents
- Attending school
- Not financially dependent on their parents
- Eligible to enroll in their employer's plan

If the employee does not have a family member at the time of enrollment in the plan, but later acquires a family member, this person becomes eligible to participate in the plan on the date that he or she becomes a dependent.

The cost of coverage for the group plan will be assumed by AASB.

**Policy 4.404
MOTION**

Coming from committee, the recommendation is to adopt Policy 4.404 as submitted.

Board discussion followed.

With no objection, the motion passed.

Policy 4.404

Sick leave provides time off with pay for periods of illness, incapacity resulting from injury or pregnancy. Sick leave may also be used by non-exempt employees for health care appointments that cannot be scheduled at times other than during the workday.

Administration of Sick Leave

Sick leave of regular full-time staff members is accrued at the rate of one and one-quarter days per month of service for each full month of employment each year. Sick leave for employees hired prior to July 1, 2016 may be carried from one year to the next with unlimited accumulation. Employees hired after July 1, 2016 may carry over no more than thirty seven and one-half (37.5) days of sick leave.

No payment is made for unused sick leave upon separation.

Sick Leave Use

Each employee is responsible for directly notifying his or her supervisor at the beginning of each working day when illness prevents his or her attendance at work. When an extended length of absence due to illness is required, supervisors must be kept advised if the absence is expected to continue for a period longer than originally anticipated.

A doctor's statement is required for more than five consecutive days' absence due to illness or, at the discretion of the supervisor, when an accumulation of scattered absences seems to establish a pattern of illness. AASB may request and obtain verification of the circumstances surrounding any use of sick leave.

In the event of an extended illness or injury during which an employee exhausts all available sick days, the Executive Director may "advance" sick days.

Employees, at their own discretion, may use sick leave to care for ill family members.

Policy 504 MOTION

Coming from committee, the recommendation is to adopt Policy 504 as submitted.

Board discussion followed.

With no objection, the motion passed.

Policy 504

The Executive Director shall be granted authority to make purchases or to authorize purchases for the Association within the budget as approved by the Board of Directors.

A bid will be required for expenditures above \$25,000 however formal procedures may be waived in an emergency and require approval by the Executive Committee.

The Executive Director shall approve contracts that have met the requirements herein. Executive Committee approval in advance shall be required for any commitment of funds not specified in the budget. No orders shall be placed or purchases made for payment with Association funds without the approval of the Executive Director or designee.

Competitive Bids

Requests for proposals shall be posted or distributed to additional vendors (when feasible.) Contracts will be chosen based on bid amount specified and the ability to most effectively meet the needs of a given project. Documentation will meet the Uniform Guidance protocols or Alaska State Procurement Code.

Non-Competitive Bids

If there is no ability to solicit multiple bids, the Association must demonstrate that the purchase from a particular vendor is sufficiently justified as a sole source. The Association may choose a contractor because of their unique qualifications, expertise, or historical relationship with a complex project (e.g. Knowledge and access to data, development of existing technology) etc. The Association may award multiple year and/or continuation contracts without having to go out to bid under the same discrete project or grant award.

Sole Source

Sole source means that a single vendor is uniquely qualified to meet AASB's procurement objective. To be considered a sole source and therefore exempt from the bid process, one of the following conditions must be met:

- The actual product or service needed is the only one that will meet the Associations needs or requirements and can only be purchased from one source.
- The product or service must match or be compatible with current products or services.
- The product or service needed is specifically required for use in conjunction with a grant or contract.

Federal Uniform Guidance and Alaska State Procurement Code allow for sole source contracts to be awarded under certain conditions. Justification for Non-Competitive Procurement:

- A brief description of the program and the product or service being contracted
- Explanation of why it is necessary to contract non-competitively, which may include
 - Expertise of the contractor
 - Knowledge of the program
 - Responsiveness
 - Expertise or experience of personnel

- Results of market survey determining competition availability (or if one was not conducted, why not?)
- Uniqueness

Definition of a Sole-Source Contract

Sole-sourcing contracts vary from single-sourcing contracts. With single sources, companies weigh their options and then choose a supplier that meets their needs. With sole sourcing, there are no options. Companies may search for multiple suppliers and distributors for a product or service, then discover only one vendor is capable of producing the product.

Single Source

Alternative vendors exist in the competitive market, but the Association chooses to solicit a bid from only one particular vendor because of technical requirements (precision, reliability) or past performance by other vendors (poor service, availability of parts).

Definition of a Single-Source Contract

Choosing a specific company and bypassing the competition refers to single sourcing. Different suppliers and distributors typically produce and sell similar merchandise. This is advantageous to companies that purchase supplies because they can choose among various companies. However, after a thorough analysis of possible suppliers, company heads, managers or owners may choose to sign with a single company and pass up the opportunity to work with other suppliers. This decision could be based on price or the quality of products.

Policy 602 MOTION

Coming from committee, the recommendation is to adopt Policy 602 as submitted.

Board discussion followed.

With no objection, the motion passed.

Policy 602

The AASB Board of Directors has established the June Nelson Memorial Scholarship, as a means of demonstrating school boards' support for continued education for the graduates of our public schools.

AASB will accept contributions to the scholarship fund from its members and any other individuals or organizations who may wish to help finance scholarships through this program. Total contributions exceeding \$14,400 per year will go into an endowment fund for the scholarship. The fund will maintain at least a balance of \$8,000.

At their spring board meeting the AASB Board may award up to 15 scholarships

in the amount of \$1,500 each. Two of the 15 scholarships may be offered to winners from the previous year, if they have maintained their eligibility with a 2.0 GPA.

Eligibility

AASB Scholarships will be available to any high school senior graduating from a public high school program in an AASB member district who can demonstrate that they have been accepted at a postsecondary institution and meet such other eligibility criteria as may be established by the AASB Board of Directors. Scholarships may be awarded to students attending a university, college or a vocational school. Two of the 15 scholarships may be offered to winners from the previous year, if they have maintained their eligibility with a 2.0 GPA. The scholarship committee may consider statewide demographics or other unique circumstances to ensure every student applying is given the same advantage no matter their physical location in the State.

Scholarship Committee

The AASB President shall appoint a Scholarship Committee, comprised of the Past-President as chair and members from the AASB Board, staff and general membership. Their task shall be to review the scholarship applications and recommend the best qualified applicants to the AASB Board. The AASB Board shall take action to award the scholarships at their spring board meeting.

Procedures

The AASB Executive Director shall develop procedures for administering the scholarship program, including accounting for scholarship funds.

C. CARL ROSE GOVERNANCE AWARD

Tammy Pound, Chair of the Membership Committee, shared that the committee met on June 15 to discuss revisions to the award application.

MOTION

Coming from committee, the recommendation is to adopt changes to the Carl Rose Governance Award application including section #3 Leadership Activities language and having the award open to all, including seated AASB BOD members.

Board discussion followed.

Without objection, the motion carried.

The newly revised Carl Rose Governance Award application form is attached at the end of the minutes.

D. HONORARY MEMBERSHIP IN AASB

Norm Wooten gave background on a provision within AASB's Constitution and Bylaws that membership can be awarded to

someone who has made significant contributions to the Association of Alaska School Boards. As part of the Constitution and Bylaws, it must be made by a vote of the membership, but the BOD can send a recommendation to the Constitution and Bylaws committee to forward on to the membership at Annual Conference.

Board discussion followed that included ideas for recipients and went over the potentially problematic process of forwarding a name. Norm will write up a couple of suggestions on process that the board will take up at a future meeting.

E. RESOLUTIONS

John Greely gave an overview on the resolutions process as well as a list of nine resolutions scheduled to sunset (see below), and a new resolution describing AASB's position on ESSA.

Resolutions scheduled to sunset in November 2016

- 1.6 School Improvement & Student Achievement (ESEA/ESSA)
- 1.8 Compulsory Attendance Law
- 2.3 Secure Rural Schools
- 2.22 Marine Highway service
- 2.23 Bypass Mail
- 2.24 Forward Funding for Schools
- 2.35 Grade-level Proficiency for 3rd Grade Students
- 2.36 Remediation
- 3.16 Parental Permission Requirements for Questionnaires

MOTION

Mike/Pete moved/seconded to move the new 1.6 *School Improvement & Student Achievement* forward to the membership.

Board discussion followed.

With no objection, 1.6 was moved forward.

MOTION

Tammy/Clarence moved/seconded to move to continue 1.8 *Compulsory Attendance Law* forward to the membership.

With no objection, 1.8 was continued.

MOTION

Mike/Charlene moved/seconded to move to continue 2.3 *Secure Rural Schools* forward to the membership.

With no objection, 2.3 was continued.

MOTION

Pete/Charlene moved/seconded to move to continue 2.22 *Marine Highway Service* forward to the membership.

Board discussion followed.

With no objection, 2.22 was continued.

MOTION

Mike/Pete moved/seconded to move to continue 2.23 *Bypass Mail* forward to the membership.

Board discussion followed.

With no objection, 2.23 was continued.

MOTION

Pete/Tammy moved/seconded to move to continue 2.24 *Forward Funding for Schools in Advance* forward to the membership.

With no objection, 2.24 was continued.

MOTION

Pete/Dana moved/seconded to move to continue 2.35 *Grade-level Proficiency for 3rd Grade Students* forward to the membership.

With no objection, 2.35 was continued.

MOTION

Pete/Tammy moved/seconded to move to continue 2.36 *Addressing the Need for Remediation* forward to the membership.

With no objection, 2.36 was continued.

MOTION

Pete/Charlene moved/seconded to move to continue 3.16 *Revise Parental Permission Requirements for Questionnaires* forward to the membership.

Board discussion followed.

With no objection, 3.16 was continued.

RECESS: 4:02pm Saturday

RECONVENE: 8:31am Sunday, July 24

E. RESOLUTIONS (continued)

MOTION

Debby/Andi moved/seconded to add a new belief statement *Educational Equity* forward to the Resolutions Committee.

All children must have access to an educational program that meets their individual physical, academic, social and emotional needs. The Alaska Association of School Boards believes that the allocation of educational resources must provide equity for every student regardless of their economic status, geographic location or the economies of scale.

Board discussion followed.

Without objection, the motion carried.

MOTION

Mike/Pete moved/seconded to move the belief statements forward to the Resolutions Committee.

Without objection, the Belief Statements were moved forward.

MOTION

Tammy/Debby moved/seconded to move the Governance section resolutions forward to the Resolutions Committee.

Board discussion followed.

Without objection, the Governance section resolutions were moved forward.

MOTION

Pete/Dana moved/seconded to move the Funding section resolutions, aside from 2.25, 2.26, and 2.37 forward to the Resolutions Committee.

Without objection, the Funding section resolutions aside from 2.25, 2.26, and 2.37 were moved forward.

MOTION

Pete/Mike moved/seconded to move the Child Advocacy section resolutions forward to the Resolutions Committee.

Without objection, the Child Advocacy section resolutions were moved forward.

MOTION

Mike/Tammy moved/seconded to move the Personnel section resolutions, aside from 4.11 forward to the Resolutions Committee.

Without objection, the Personnel section resolutions aside from 4.11 were moved forward.

MOTION

Dana/Pete moved/seconded to move the Education Programs section resolutions forward to the Resolutions Committee.

Without objection, the Education Programs section resolutions were moved forward.

MOTION

Andi/Tammy moved/seconded to move forward to the membership Resolution 2.25 *Reconstitution and Active Management of the Public School Land Trust and Permanent Fund*.

Board discussion followed. The question arose that, as a funding solution, is 2.25 something that can generate money for schools and should we be elevating it more?

Without objection, 2.25 was moved forward to the Resolutions Committee.

MOTION

Andi/Pete moved/seconded to move forward to the membership Resolution 2.26 *Supporting Excellence in Science, Technology, Engineering and Math Instruction*.

Board discussion followed, including a question about adding personalized learning into this resolution. It was determined that leaving the resolution as is would be best. It was also recommended that members work with their boards to move any proposed new resolutions to the resolutions committee.

Without objection, 2.26 was moved forward to the Resolutions Committee.

MOTION

Andi/Dana moved/seconded to move forward to the membership Resoluton 2.37 *Comprehensive Statewide Energy Plan*.

Board discussion followed, including the concern over taking care of district school buildings, and how to best advocate for maintenance and sustainability in the fiscal climate we are in.

Without objection, 2.37 was moved forward to the Resolutions Committee.

MOTION

Andi/Tammy moved/seconded to move forward to the membership Resolution 4.11 *Alternative Pathways to Certify Highly Qualified Teachers*.

Board discussion followed, including the questions: *Has anything been done on this?* and *What can the board do to further support this resolution?* Board comments and ideas were shared.

Without objection, 4.11 was moved forward to the Resolutions Committee.

BOARD COMMENTS

Comments were shared from the board and staff, including:

- Thanks to Tiffany, her family, the community and district staff for being so welcoming and organizing and hosting the meeting.
- When we come together, we aren't individuals, we work together as a team.
- Appreciate the time board and staff members get to spend together at this meeting.
- We're a big state, but we're really a small state and do need to work together. With education, when something happens in one area, it can have a huge impact on the whole.
- Thank you to everyone for the work that you all do. It was a pleasure and an honor to work with Sue and Debby on the board. They will be missed.

FUTURE BUSINESS

- It was decided that Policy 306 will have a less formal process. For clarity, especially for first-time board members, could there be a write-up/paragraph in regulation or somewhere as to how the process works?
- Previously, the question was mentioned: *How do we evaluate our goals?* Not sure that we have addressed this issue. Reports from staff refer to goals and work that's being done on our goals, which is good. The idea was floated about including statistics or analysis on measurable outcomes for the board/organization.

ADJOURNMENT

MOTION: Tammy/Mike moved/seconded to adjourn the meeting.

Motion carried unanimously.

The regular meeting of the AASB Board of Directors adjourned at 10:16 am.

A True record.

ATTEST:

Secretary/Treasurer



Carl Rose Governance Award

Nominations must be received by October 10, 2016

The Carl Rose Governance Award (formally the Outstanding Board Member Award) is designed to reflect the nominee's involvement in Board Standards. In order to be eligible, a nominee:

- Must have served on their local board for at least four consecutive years
- Must serve on a member board in good standing of AASB

Please provide the following information on a separate sheet of paper and attach to the nomination form.

- Name and address of nominee:
- Name of School Board on which nominee has served and dates of service:
- Positions held on school board:

The following identifies specific criteria that should be considered when nominating a school board member for the Carl Rose Governance Award. If possible, work with the nominee to identify and document pertinent items so the information provided helps the Awards Committee make their selection

1. Level of AASB Professional Development Program Attained? 12 Points

- | | |
|---|-----|
| • Level 1 Basic Boardsmanship Award | BBA |
| • Level 2 Experienced Boardsmanship Award | EBA |
| • Level 3 Master in Boardsmanship Award | MBA |

Other education obtained: Provide specific information

2. Demonstrated evidence and leadership as measured against Board Standards. 20 Points

Identify Standards that the member has been actively involved in achieving for the district. Provide a short narrative for each selected standard. Refer to the attached Board Standards document to identify indicators with which the member has provided leadership.

Vision: The Board Creates a Shared Vision to Enhance Student Achievement

- 1.1 Board develops a dynamic shared vision for education that

reflects student needs and community priorities.

- 1.2 Board keeps the district and community focused on educating students.
- 1.3 Board demonstrates its strong commitment to vision by using the shared vision to guide decision-making.

Structure: The Board Provides a Structure that Supports the Vision

- 2.1 Board establishes a management system that results in effective decision making processes and enables all the people to help the district achieve its vision and make the best use of resources.
- 2.2 Board ensures that long and short term plans are developed and annually revised through a process involving extensive participation, information gathering, research, and reflection.
- 2.3 Board sets high instructional standards based on the best available information about the knowledge and skills students will need in the future.
- 2.4 Board acts to ensure vision and structure comply with legal requirements.
- 2.5 Board encourages and supports innovative approaches to teaching, learning, and the continuous renewal of education

Accountability: The Board Measures District Performance Toward Accomplishing the Vision and Reports the Results to the Public

- 3.1 Board receives regular reports on student progress
- 3.2 Board evaluates the superintendent and board performance annually and reports the result to the public.
- 3.3 Board ensures long and short term plans are evaluated and revised with the needs of students in mind.
- 3.4 Board uses an understandable format to periodically report district performance to the public.

Please be sure to complete both sides of this form!

