



Legislative Testimony Guide

**Name of Senator/Representative, Chair
Committee Name**

In Support/Opposition of Bill Number and Short Title

Your Name/Title/Organization
Date

Dear members of the (Committee Name),

Introduction

- Introduce who you are and/or the group or organization you represent.
- State your position on the measure. (Example: “I am writing/testifying in support of...” or “I am writing/testifying in opposition to...”)
- Identify the Number and Short Title of the bill you are testifying on (Example: HB 39 – Appropriations: Operating Budget/Loans/Funds).

My name is (Your Name) and I live in (Your Community). I am the (parent/relative/sibling) of a student at (School Name) in (School District Name). I’m writing to you today in (support/opposition) of (Bill Number and Title).

Content

- Briefly state why you are testifying and give reasons for your position, starting with the most important or compelling reasons.
- Include any facts, figures, statements, and experiences that support your position.

State your reasons for testifying. Why is this issue important to you? Emphasize local impacts: how will this bill affect your student/family and other students in your school and/or district? What other information do legislators need to support your viewpoint?

Closing

- Include any closing remarks.
- Reiterate your position on the measure.

I strongly (support/oppose) (Bill Number) and the (positive/negative) impact it will have on our school if passed. Thank you for your time and effort in support of Alaska’s students.

Sincerely,

Your Name
Email
Phone